Annual Compliance Checklist for Chiropractic Providers

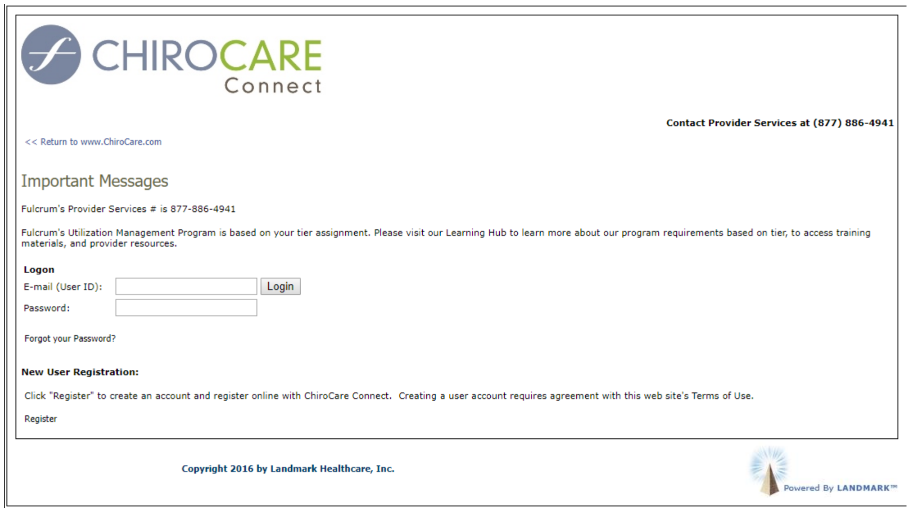
1. Review the Clinical Resources available on ChiroCare Connect

☐ Performance Summary

☐ Clinical Practice Guidelines

☐ Policies and Definitions

☐ Provider Tools



2. Review Fulcrum's Admin Resources on ChiroCare Connect.

☐ Practitioner Manual

☐ Fulcrum Policies

☐ Plan Summaries

☐ Fee Schedules

☐ Contract Documents

☐ Forms

3. Review the forms and resources in Fulcrum's Compliance Toolkit on ChiroCare Connect.
The following forms are required:

☐ Notice of Privacy Practices Template

☐ Patient Informed Consent Form

☐ Record of Treatment Form

☐ Financial Disclosure Forms

4. Complete CMS Part C & D General Compliance and Fraud, Waste and Abuse training.

☐ Training for Fraud, Waste, and Abuse can be found here.

☐ General compliance Training can be found here.

☐ Web-Based Training through CMS' Learning Management System can be found here.

5. Complete HealthPartners and UCare's "Special Needs Plans Trainings" on chirocare.com

☐ HealthPartners MSHO Training Presentation

☐ UCare's MSHO MSC+ Model of Care Training Presentation and Slides

6. Review Fulcrum's Compliance Policies and Procedures under "Administrative Resources" on chirocare.com

☐ Office Standards and Protocols for Credentialing (CRM-006)

☐ Billing for Non-Covered Services (NM-007)

☐ Billing for Non-Covered Services FAQ

☐ Chart Review Checklist

☐ Site Visit Checklist (CRM023)

7. Update your contact information.

☐ **If any of your clinic contact information (such as name, address, fax number, phone number, etc.) has changed, contact visit ChiroCare Connect and update your information using the "Provider Update" tab.** Please contact our Provider Services team at (877) 886-4941 with any questions about submission of updates.

Recommendations for Providers

Familiarize yourself with CMS Chapters 4 and 21

- Chapter 4
- Chapter 21

Review HIPAA requirements on the U.S. Department of Health & Human Services website

- HIPAA for Professionals
- Health Information Privacy

Become familiar with what a Security Risk Assessment is and conduct one within your office

- What is a Security Risk Assessment?
- Security Risk Assessment Tool (click on SRA Tool to download the risk assessment)

For Minnesota providers: Review the Provider Manual for Chiropractic Services on Minnesota's Department of Human Services (DHS)

For Minnesota providers: Review the Provider Manual for Acupuncture Services on Minnesota's Department of Human Services (DHS)

We want to hear from you! What would be helpful for us to provide you with so that your office can maintain compliance? Send you recommendations to compliance@fulcrumhealthinc.org.