



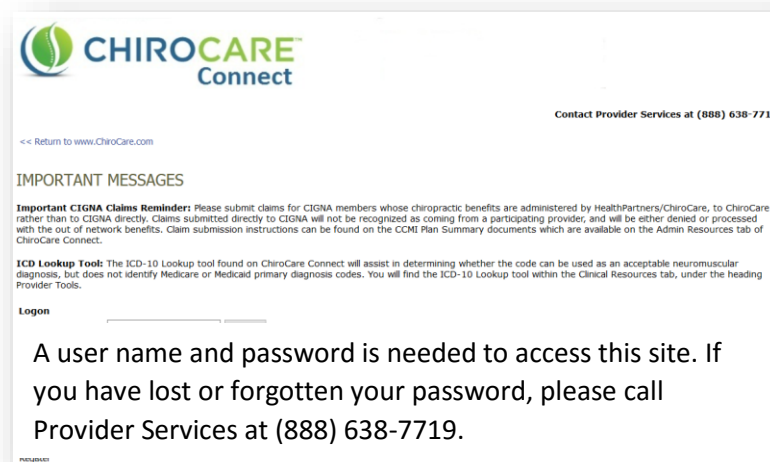
## Annual Compliance Checklist for Chiropractic Providers

### 1. Review the Clinical Resources available on [ChiroCare Connect](#)

- Performance Summary
- Clinical Practice Guidelines
- Policies and Definitions
- Provider Tools

### 2. Review Fulcrum's Admin Resources on [ChiroCare Connect](#).

- Practitioner Manual
- Fulcrum Policies
- Plan Summaries
- Fee Schedules
- Contract Documents
- Forms



### 3. Review the forms and resources in Fulcrum's Compliance Toolkit on [ChiroCare Connect](#).

The following forms are required:

- Notice of Privacy Practices Template
- Patient Informed Consent Form
- Record of Treatment Form
- Financial Disclosure Form

### 4. Complete CMS Part C & D General Compliance and Fraud, Waste and Abuse training.

- Training for Fraud, Waste, and Abuse can be found [here](#).
- General compliance Training can be found [here](#).
- Web-Based Training through CMS' Learning Management System can be found [here](#).

**5. Complete HealthPartners and UCare’s “Special Needs Plans Trainings” on [chirocare.com](http://chirocare.com)**

- [HealthPartners MSHO Training Presentation](#)
- [UCare’s MSHO MSC+ Model of Care Training Presentation and Slides](#)

**6. Review Fulcrum’s Compliance Policies and Procedures under “Administrative Resources” on [chirocare.com](http://chirocare.com)**

- Office Standards and Protocols for Credentialing (CRM-008)
- Billing for Non-Covered Services (CRM-009)
- Billing for Non-Covered Services FAQ (CRM-009)
- Chart Review Checklist (CRM-014)
- Site Visit Checklist (CRM-014)

**7. Update your contact information.**

**If any of your clinic contact information (such as name, address, fax number, phone number, etc.) has changed, contact visit ChiroCare Connect and update your information using the “Provider Update” tab.** Please contact our Provider Services team at (888) 638-7719 with any questions about submission of updates.

## Recommendations for Providers

**Familiarize yourself with CMS Chapters 4 and 21**

- [Chapter 4](#)
- [Chapter 21](#)

**Review HIPAA requirements on the U.S. Department of Health & Human Services website**

- [HIPAA for Professionals](#)
- [Health Information Privacy](#)

**Become familiar with what a Security Risk Assessment is and conduct one within your office**

- [What is a Security Risk Assessment?](#)
- [Security Risk Assessment Tool](#) (click on SRA Tool to download the risk assessment)

**For Minnesota providers: Review the [Provider Manual for Chiropractic Services](#) on Minnesota's Department of Human Services (DHS)**

**For Minnesota providers: Review the [Provider Manual for Acupuncture Services](#) on Minnesota's Department of Human Services (DHS)**

**We want to hear from you!** What would be helpful for us to provide you with so that your office can maintain compliance? Send your recommendations to [compliance@fulcrumhealthinc.org](mailto:compliance@fulcrumhealthinc.org).